



We prepare  
young  
people with  
skills for life.



# 2nd Braunston Scout Group

## Welcome information pack

**Congratulations** on Joining the world's largest youth movement of over 40 Million worldwide

This information pack is intended to give you all the essential information that you as a parent/guardian need to know that your son or daughter has joined.

For all our Administration we use an on-line commercial tool called **OSM Online Scout Manager** (see in pack for details). To ensure the safety and security of you and your child we need you to complete some information on-line.



If accessing or using the internet/e-mail/texting is a problem for you let us know and we will enter the information for and find ways to stay in contact that work with you whatever challenge you face - scouting is for all

**All Scouting leaders are volunteers.** Any help you can give, helps us deliver better scouting (see inside How can you help?)

**We would like to take this opportunity of welcoming you to the 2nd Braunston Scout Group we hope your son/daughter enjoys many happy years with us**

Jason Rodhouse Group Scout Leader

# HOME – SCOUT GROUP AGREEMENT

We believe it is helpful to capture the main principles of what you and your local scouting leadership can expect from each other.

## WHAT YOU CAN EXPECT OF US

### **1 To keep Young People in our care safe**

By following Scoutings policies & Rules (P.O.R) covering all aspects of scouting including: Premises, Leaders, Activities, freedom from Bullying or discrimination and Child Protection

### **2 Happy and Stimulated Young People “We prepare young people with skills for life”**

The official Purpose of Scouting is: "*to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities*"

We will do this via a varied and interesting programme of events and activities

### **3 To keep you informed**

of programs & events via regular communication in a variety of forms. Provide opportunities for you to influence what we do both informally, by talking to us, and formally through parent representation at the Executive Committee (sits 4x a year) & the Annual General Meeting

### **4 Keep scouting affordable for all**

Keep fees as low as possible and offer financial support for young people that need it.

## WHAT WE EXPECT OF YOU

### **1 Support the scouting leadership**

We help young people develop & learn. This works best when the young people have a positive attitude encouraged by you. Scouting **relies** on parent support, the leaders can not do it all without you. We will try harder to ask – please support us when we do ask for your help.

### **2 Support your child's scouting**

By supporting our programme beyond the weekly meeting to complete badges and engage with the wider program of camps, outings, parades etc as best you can. **Scouting is not a once a week meeting** – its so much more than that – join in.

### **3 Complete Parent Sectional Assistant Training - Mandatory for all new joiners**

See more details of this on the next page.

### **4 Too keep us informed**

Of anything we need to know to better support your child. Let us know when we get things wrong – so we can improve and remember to thank us too!. Please answer promptly those requests eg: who want to go: Camping, to the raft race etc so we do not have to nag you!

### **4 Pay your fees (subs) – so we can fund great scouting and maintain our Den**

We hope your young people will enjoy the scouting program we deliver. Like scouting nationally we have struggled to recruit leaders. We have tried: with multiple recruitment stands, posters round the village, Ads in the BVN; Social Media etc so we are now copying what Crick, another Village based group has done very successfully

## **WHAT ARE YOU ASKING US TO DO?**

Complete a DBS check and less than 3 hours of on-line training

All parents that are able complete the training required to qualify as a Sectional Assistant. This is easier to do now because: training is all online and scouting now only charges the membership fees on Young People not leaders  
Parents whose circumstances mean they are unable to do this will not have to

The next page shows role definition for Parent Sectional Assistant.

## **HOW DOES THIS HELP?**

**1 Camping** All sections should go camping at least once a year BUT to run a camp requires MIN of 4 Adults trained & checked to this level.  
This create a ready pool of qualified parent Adults that could share cover

**2 Better Scouting** Parent rota is limited to once a month. As not DBS checked the leader is required to be present at all times.

**3 FUN stuff for parents** We fund FUN training to earn permits for things like: Archery, Shooting, Paddle sport etc (Like David Coleman did)

## **HOW does this Work**

Shortly after joining you will receive an email from Steve Rolt (County Training manager). This will include the DBS request plus links to the online training for you to complete. It takes less than 3 hours and you have 3months to do it in.

## **Questions & Answers (Q&A)**

We have created a list of questions & answers on our website. Click on the link below:

<https://www.braunstonscouts.co.uk/news/article/parent-sectional-assistant-faqs>

We will keep this up to date when new questions are asked of us

## Sectional assistant

The Uniformed Leader has overall responsibility for the program & the Young People taking part, but they will ask you to support them both with Supervision of the YP and a variety of tasks to help deliver the program.

**Volunteering commitment:** typically 1 to 2 hours a month  
support camps/other special events

### Requirements:

DBS Criminal Record Background check

Training: Safeguarding, Safety, GDPR, Essential Info, Tools for the role

### Typical Tasks - section meetings

- Assist in the running/refereeing of games
- Setting out resources for program, e.g. tables, chairs, pens etc
- Supervise Young People in smaller groups to engage with the activities set for them - this includes managing Cubs behaviour.
- Pouring Drinks / handing out biscuits
- Clearing up e.g. vacuuming, washing up, wiping tables etc

### WHAT YOU CAN EXPECT FROM THE LEADER

#### **1 A fair parent rota. The leader will:**

- \* Publish a rota well in advance, that spreads the load fairly across parents and respects that some parents are unable to support it.
- \* To adjust dates when your availability changes
- \* Accommodate needs of siblings (that may need to come too).

**2 Clear Communication** - Of Program for event and help sought.

**3 Thankyou** - To thank you for helping

### WHAT WE EXPECT OF YOU

**1 To Turn up on time** or tell the leader if you can not make

**2 Follow our code of conduct** both how we treat our Young People but also actively intervening to manage YP misbehaving

**3 Have Fun - Yes really.** Seeing YP thrive is a great feeling



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# Quick information & useful contacts

**Cost: £12-50** a Month for all sections (£13 from April 2023)

New (min) Uniform costs about £15 to £20

We also have an opportunity fund to help with costs

Website: [www.braunstonscouts.co.uk](http://www.braunstonscouts.co.uk) OSM [www.onlinescoutmanager.co.uk](http://www.onlinescoutmanager.co.uk)

## BEAVERS

**6 to 8 years**

Make friends try new indoor & outdoor activities

Meets Tuesdays 18:15 to 19:15 during term time

Beaver Leader: Pauline Canning [pauline@braunstonscouts.co.uk](mailto:pauline@braunstonscouts.co.uk)

07914 874889

## cubs

**8 to 10<sup>1/2</sup> years**

Learn practical skills while having adventures with friends

Meets Thursdays 18:15 to 19:45 during term time

Cub Leader: David Coleman [david@braunstonscouts.co.uk](mailto:david@braunstonscouts.co.uk)

07784 157588

## SCOUTS

**10<sup>1/2</sup> to 14 years**

Build confidence, resilience and a sense of adventure

Meets Wednesdays 19:00 to 21:00 during term time

Scout Leader: Recruiting: so for now contact David Coleman (above)

## EXPLORERS

**14 to 18 years**

Take the lead, work together and embrace new experiences

Scouts can join units in Daventry &/or be 'Young Leaders' @ Braunston

# WHO IS IN CHARGE?

The Scout Group is run by two groups of people

## **1. The Leadership Team**

Made up of all adult leaders involved with the young people and is led by the Group Scout Leader and is responsible for all matters involving young people.

The Leadership team interact at all times but plan four formal meetings a year.

## **2. The Group Executive**

This support the Group Scout Leader to meet their responsibilities.  
The Group exec is responsible for:

The Group's property & equipment and its upkeep.

Finances and fund raising

Insurance of persons, property and equipment;

Recruitment of Leaders, adult helpers and other public support

Group public events and occasions.

The Group Executive is made up of the following:

Chairman, Secretary, Treasurer, Group Scout Leader, Asst Group Scout Leader, Section Leaders,

**A nominated parent** from each section to represent parents views plus up to four elected members.

The Executive plans to meet 3 times a year plus the AGM June/July

Listed on back page are contact numbers for Exec which includes both teams, but please go to our website for the latest issue

# **If something goes wrong how do I complain?**

Firstly we are sorry if we did something wrong so we **want** you to tell us so we can improve.

To whom, and how, you complain depends on what the issue was. Below are your options for escalation. All complaints are taken seriously and in confidence, however, we are required to escalate possibly criminal complaints such as child abuse we will tell complainants if we think it falls in that category

## **1 Complain to the Section Leader**

Ideally as soon as possible by whatever means you are comfortable with. This is the main route for issue like complaints about other young people, incidents at a pack night, the program etc  
Typically done verbally after a pack night.

## **2 Complain to our Group Scout Leader**

If route 1 is not appropriate e.g. your complaint is about the section leader or you are just uncomfortable raising it with them.

## **Police**

None of the above preclude going first to the police if the issue is suspected child abuse. As stated earlier if we believe any incident falls in to that category we are required by the 'yellow card' (see next page) to call police first and escalate within scouting second.

## **CHILD PROTECTION and Safety**

Scouting takes this very seriously and all leaders are trained in safeguarding as well as issued with the 'Yellow Card' reminding them of the key ways we deliver this, Purple Card for Emergency, Orange for code of behaviour and Green scouting policy on alcohol which they carry at all times. An enlarged Yellow card is on display at the entrance to our Den for you to see. It shapes how we deliver everything in our program.



Full scouting leaders displaying the 'wood beads' (see picture left below and being worn right below) have successfully completed over 18 modules of training which typically takes them 2 years to complete in their spare time



At the Den or when we venture beyond our Den it guides how such events are organised and run. It defines Young people to adult ratios. Scouting has a permit system so for example to run a camp you have to complete monitored training in running all aspects of a camp to get a camping permit. Potentially more dangerous activities such as Climbing, water-sports, Archery, kayaking shooting etc all require permits to run them.

## **HOW DO YOU DEAL WITH ACCIDENTS AND EMERGENCIES?**

We take the safety of the young people in our care very seriously. That is why we gather information on medical conditions and medications, allergies, Mental health, Doctors including phobias. **It is essential you keep your contact info on OSM up to date for all parents and guardians of a young person as well as all medical info.**



When we venture beyond the Den we use an **'in touch policy'** a clear policy sent to all parents and guardians attending that trip on exact details of how we will handle communications in such an event & despite online contact details we will ask people for contact details during that event time (as you may be away for example) meant

All leaders are trained in Emergency aid and some of them have full First Aid training. At the Den and on all event we carry a first aid kit & when for example at camps we are via the health form all attendees must complete what treatments parents are happy to be administered by leaders for minor issues like headaches, stings, minor cuts etc

We have an accident book in which accidents are recorded. Parents will be informed of the accident and any treatment given. Any accident that requires medical staff treatment (even if after the event) has to be reported within scouting

**How we will handle emergencies** extract from our 'in touch policy'

The leadership team on the ground will concentrate on taking immediate appropriate action first ie calling an ambulance, administering First Aid. For an issue affecting only one individual a leader will call you direct and then inform the home contact

For an issue affecting many a Leader will inform the home contact who will then call round all parents affected thus leaving the leaders free to resolve the issue

2 adults will accompany the Young person to the medical facilities and act as their guardian until a parent/guardian arrives

# ADMINISTRATION: ONLINE SCOUT MANAGER



Like 1000's of scout groups we have adopted OSM Online Scout Manager which is an online tool to manage almost all of our routine administration.

It is a commercial tool so it comes with a wealth of online help and tutorial videos within the tool itself or that you can find on youtube. So the best place to learn how to use it is on line helped by this friendly chap:



## Parent Portal

Once you have joined the group you will be invited to join OSM. You will access the system through the parent portal through which you will enter all your contact info as well details of your young person such medical, allergies, are you happy for us to take photos of them and display them etc and set up the regular payment of fees.

Just some of the things you can then do are:

- See your Young persons badge records
- View the program and how it counts towards badges
- See and sign up to events and even pay for them

Find out more at:

<https://www.youtube.com/watch?v=2fsXHy-9bCM&t=47s>



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## GUIDE TO THE SECTIONS

**BEAVERS**

**6 to 8 years**

Make friends try new indoor & outdoor activities

**cubs**

**8 to 10<sup>1/2</sup> years**

Learn practical skills while having adventures with friends

### *A NOTE TO ALL PARENTS!!!*

It is our group policy that Beavers or Cubs enter/leave the hall at the start/end of a section with an adult. This includes walking out from/to the car. Please come into the Den and Check with the leader before leaving your child. If you are sharing transport with other parents that is fine, just make sure that driver does the same. This is for your child's safety and to provide opportunity for leaders to talk to parents

**SCOUTS**

**10<sup>1/2</sup> to 14 years**

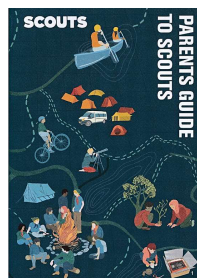
Build confidence, resilience and a sense of adventure

**EXPLORERS**

**14 to 18 years**

Take the lead, work together and embrace new experiences

You will also be given A parents guide to leaflet like this:





**6 to 8 years**

Make friends try new indoor & outdoor activities

Welcome to the Beavers section of scouting. We start their scouting journey so the emphasis is firmly on fun and friendship. Progression to Cubs is after they are 8 by going to both for 4 weeks.

### **What do Beavers do?**

Have fun! Play games, learn skills through activities that give them the opportunity for recognition of their achievements when we award them badges. All Beavers promise:

### **The beaver promise**

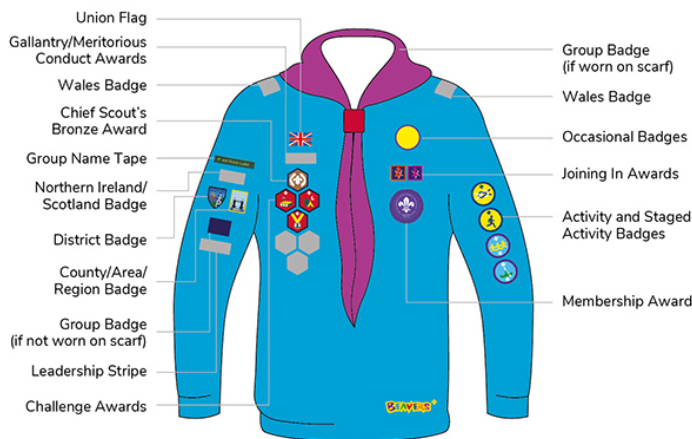
I promise to do my best, To be kind and helpful And to love God

### **The beaver colony Pack**



That your child is joining is led by a Beaver Scout Leader That is me on the left. We start a colony night with opening and closing ceremonies which include inspection which encourages pride in their uniform and personal belongings. When they formally join they are invested and they get their Necker and make the promise above

**Uniform:** Beaver sweatshirt, Polo shirt plus a ‘power pack’



We provide knecker, woggle and all badges a guide to where badges go can be found in the parent portal of OSM but here is a picture



**8 to 10<sup>1</sup>/<sub>2</sub> years**

Learn practical skills while having adventures with friends

Welcome to the Cubs section of scouting. It's so much more than just a 'one evening a week club'. We want cubs to join in ALL our events. Cubs progress to Scouts after they are 10 and before they are 11.

### **What do Cubs do?**

Have fun! We go camping, go on days out, play games and many activities that give them the opportunity for recognition of their achievements when we award them badges. All Cubs promise:

### **The cub scout promise**

I promise to do my best, to do my duty to God & the King to help other people, and keep the Cub Scout law

### **The cub Pack**



That your child is joining is led by a Cub Scout Leader 'Akela' That is me on the left. We start a pack night with opening and closing ceremonies which include inspection which encourages pride in their uniform and personal belongings. When they formally join they are invested and they get their Necker and make the promise above

**Uniform:** Cub Sweatshirt, Polo shirt plus a 'power pack' book



#### **CUBS UNIFORM BADGE PLACEMENT GUIDE**



We provide: Knecker, woggle & all badges. A guide to where badges go can be found in the parent portal of OSM but here is a picture

# SCOUTS 10<sup>1</sup>/<sub>2</sub> to 14 years

Build confidence, resilience and a sense of adventure

Welcome to the scouts section of scouting. The longer time in Scouts allows them to achieve great things before progressing to explorers after they are 14 and before they are 14 1/2

## **What do scouts do?**

Adventures through which they mature, become more self reliant and have much more of an input to what they do. Camps are longer and activities more daring and the top award equivalent to Duke of Edinburgh bronze award. All scouts promise:

## **The scout promise**

On my honour I promise that I will do my best,  
to do my duty to God & the King,  
to help other people and to keep the Scout Law.

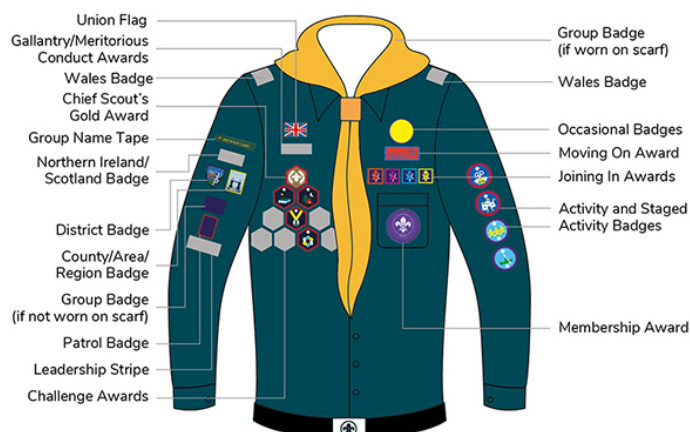
## **The scout troop**

New  
scout  
leader  
being  
recruited

That your child is joining is led by a Scout Leader 'Skip' That is me on the left. We start a troop night with opening and closing ceremonies which include inspection which encourages pride in their uniform and personal belongings. When they formally join they are invested and they get their Necker and make the promise above

## **Uniform:** Scout shirt, Scout Trousers

We provide: Knecker, woggle & all badges. A guide to where badges go can be found in the parent portal of OSM but here is a picture



# EXPLORERS

to 18 years

Take the lead, work together & embrace new experiences

Welcome to the Explorers section of scouting. Although its the last 'young person' section at this point the adult leaders are just there to support and guide them. They decide their own program and what they want to achieve. Once 18 they can join Network for adults and / or become a leader!

## ***What do explorers do?***

A lot of socialising - its typically 50/50 on gender. During exam time they may cease. Some from our group go all the way to their top award equivalent to Duke of Edinburgh Silver award and 2 of ours have been to the WORLD Jamboree. All explorers promise:

## ***The explorer promise***

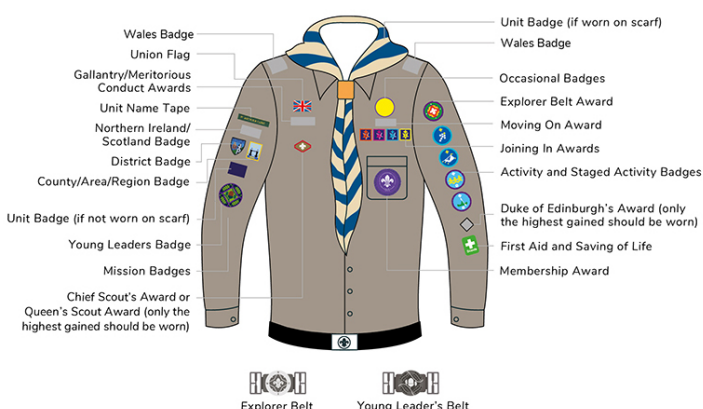
On my honour I promise that I will do my best,  
to do my duty to God & the King,  
to help other people and to keep the Scout Law.

## ***The explorer unit***

Is supported and guided by the explorer Scout Leader. Their role is supportive and advisory as Explorers are empowered to run their own unit . Unit nights can take place anywhere and are typically informal relaxed events with a large socialising content. When they formally join they are invested and they get their Knecker and make the promise above

**Uniform:** explorer shirt, Scout Trousers

We provide: Knecker, woggle & all badges. A guide to where badges go can be found in the parent portal of OSM but here is a picture



**Currently no explorer unit at Braunston. Scouts can join Daventry Unit OR join Young Leader program in Braunston**

## 2nd Braunston Scout Group - Contact List

Role	Name	E-mail*	Contact phone
<b>Leadership Team</b>		* write this followed by: <a href="mailto:braunstonscouts.co.uk">braunstonscouts.co.uk</a>	
Group Scout Leader	Jason Rodhouse	GSL@ or Jason@	07909 541141
Assistant GSL	Vacant at present		
<b>Beavers</b>			
Beaver Scout Leader	Pauline Canning	Pauline@	07914 874889
Assistant Beaver Leader	Jason Rodhouse	Jason@	07909 541141
<b>Cubs</b>			
Cub Scout Leader	David Coleman	david@	07484 157588
Assistant Cub Leader	Vacant at present		
<b>Scouts</b>			
Scout Leader	Temporary leader	david@	07484 157588
Assistant Scout Leaders	Rosie Britten-Austin Stephen Lock Chris Wood	rosie@	07492 739960
<b>Explorers / Young leaders</b>			
Leader	At Present attend at Daventry		



## 2nd Braunston Scout Group - Contact List

Name		E-mail	Contact phone
<b>Executive Committee</b>		<a href="mailto:@braunstonscout-s.co.uk">@braunstonscout-s.co.uk</a>	
Hon President	Louis Prat	louis@	07905 438908
Group Chairman	Pauline Canning	pauline@	07914 874889
Secretary	vacant	secretary@	
Treasurer	Steve Rolt	treasurer@	07956 682733
Group Scout Leader	Jason Rodhouse	GSL@ or Jason@	07909 541141
Beaver Leader	Pauline Canning	pauline@	07914 874889
Cub Leader	David Coleman	david@	07796 336985
Scout Leader	vacant (David Coleman covering)		
E/YL Leader	At Present attend at Daventry		
Beaver Parent Rep	To be appointed	beaverrep@	
Cub Parent Rep	To be appointed	cubrep@	07805 941966
Scout Parent Rep	Sandra Wright	scoutrep@	07581 159929
Explorer Scout Rep	n/a		
Training Advisor	Steve Rolt	steve@	07756 629597
Lay Members 1	Kim Donald	kim@	07930 391128
2	Louis Prat	louis@	07905 438908
3			
GSL Appointments	as required		
2	as required		
3			

## **Help us help young people**

Scout Groups are backed up by adult support to provide the best Scouting possible to young people. All leaders give their time voluntarily, but we welcome and need help from all that can give it. We are lucky to own our Den but it needs maintaining.

PLEASE Volunteer with us doing one of these **Thank you**

I am interested in becoming an assistant leader / Leader  
Joining the Group Executive committee running the group  
I've Book keeping skills perhaps help or become the treasurer

I could help maintain den e.g. cut grass, vacuum, clean etc  
I have trade/DIY skills I could maintain building / plumbing, electrics/ decorating, carpentry, carpeting etc etc

Help at camps even if only setting up and taking down tents  
I am a good at cooking and could help cater at events or camps

Provide Transport when required esp if can tow a trailer

I have an interesting job hobby I could talk to the young people about  
Run a game at the meeting

I have an adventurous activity instructor qualification e.g. Climbing, archery, watersport, and could help deliver these in scouting

Help with fundraising

My Employer supports Charities (Corporate social responsibility)

Other offers (please state)

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_

Contact Number \_\_\_\_\_

Contact Email \_\_\_\_\_

Visit our website at [www.braunstonscouts.co.uk](http://www.braunstonscouts.co.uk)